

Duffy Primary School

Respect, Responsible, Inclusive



21 June 2024

Excursion Permission Note for Parents Year 3 and 4 Long Day Excursion at Birrigai

	r child		attend the Duffy Primary s outlined in the Excursion		
arrangements for the welf	child the need for expected behaviour are of my child (including medical or surging provided to the school all medical information.	ical treatment) in an em	ergency and I agree to meet		
authorised to return my ch	be under the authority of the school for to aild to school or home at my expense if th or my child to travel by private car, driven l	e school considers that	circumstances warrant such		
unless there are change	n and consent form only needs to be constant of the details on this form. Are there				
Yes No If yes, an updated <i>Medical Information and Consent Form</i> is required to be completed (available through the front office).					
Will your child require r relief)? Yes No	medication to be administered during	the excursion (e.g. a	llergy medication, pain		
	a Medication Authorisation and Admin	nistration Record (avai	ilable through the front		
Is there any additional i excursion?	nformation you need to provide to su	upport your child's pa	articipation in this		
Yes No					
If yes, please provide these details:					
Please provide the follo	wing information:				
Medicare Number:					
Private Health Fund:		Membership No.:			
Ambulance Fund: Pare	nts are responsible for ambulance cos	ts outside the ACT.			
Name of Parent/Carer	: (please print)				
Signature:		Date:			
Please note that Duffy PS can need to print, sign and scan.	accept the returning of permission notes from	n a registered parent/guar	dian email address. There is no		

Notes and money to Duffy Primary School front office by: Friday, 5 July 2024

Address: Burrinjuck Cres, Duffy ACT, 2611 Email: admin@duffyps.act.edu.au Phone: 61422510



Payment Slip The cost for the excursion is \$100.

The school has made every effort to keep cost for this excursion at a minimum level. If necessary, parents or students can confidentially discuss support to meet the cost of the excursion with the Business Manager. Please contact Alice Lollback if you would like to discuss a payment plan.

Suggested Payment Plan				
Payment	Cost	Due Date		
Deposit (non-refundable) Please note, we cannot refund the bus cost if you choose to withdraw from this excursion.	\$30	Friday, July 5, 2024		
2 nd payment	\$30	Friday, July 29, 2024		
3 rd and remaining payment	\$40	Friday, August 2, 2024		
I am paying the amount of \$ Student Name: of class: to attend the Birrigai Excursion on 12 August 2024.				
☐ Electronic Funds Transfer to our bank account				
Acct name: Duffy Primary School BSB: 032777 Acct no: 001228 Reference: BIRRIGAI Please email details of payment to alice.lollback@ed.act.edu.au when completed				
Quickweb via our school website				
☐ Credit Card by telephone to the school office 02 6142 2510, via the payment tab on our school website or by completing your details below and returning to the school office Card No: Expiry Date:				
Name on card (<i>Please print</i>):		_ Signature:		
☐ Cash or Cheque at the school office				
Please note that Duffy PS can accept the returning of permission notes from a registered parent/guardian email address. There is no need to print, sign and scan.				

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU) This information is necessary for us to manage student participation in excursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for a nether purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion to appropriately and effectively manage the excursion. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website (www.det.act.gov.au) on the About Us page.

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